



INTERNATIONAL MARITIME COLLEGE OMAN

PROGRAMME OVERVIEW



International Maritime College Oman
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Preface

The International Maritime College Oman (IMCO) is an institute of Higher Education that allows any individual from Oman or outside Oman to join the College. Our goals are to develop human resources, especially from the Sultanate of Oman, by offering high-quality education and training programmes to provide the Sultanate with adequate and qualified manpower. The diploma and degree programmes offered by IMCO are unique in Oman, as well as in the GCC region.

Since the opening of the College many students have registered for different programmes. And their future in the Maritime, Port, Shipping, Transport or Petrochemical Process Industries is very promising.

IMCO is supported by the STC-Group from Rotterdam, the Netherlands. The STC-Group has more than 25 years experience providing the best and innovative learning environment for students in the maritime and oil and gas industries. This is only one of the reasons why IMCO guarantees high-quality education and training.

During your study, at IMCO you will develop a wide range of knowledge and skills that will enable you to further develop yourself during your career.

I am very pleased to present our new brochure. We have our own, temporary building at the campus of Oman Tourism College at Seeb to welcome our students. At the same time the plans for the new building in the Port of Sohar will be finalised and we sincerely hope to move to Sohar at the end of the year 2008.

IMCO does everything possible to help you succeed. But *you* have to do it. This brochure is meant to help you form just the right picture and make the right choice. Are you looking for a key role in a vibrant, international business community of the 21st century? Join IMCO now!

Please do also visit our website: www.imcoman.net

Jan van der Heijden

General Manager



Introduction

Vision Statement

To supply Oman and the Region with a highly educated workforce for all major industries to benefit the Region and its people.

Aims of the College

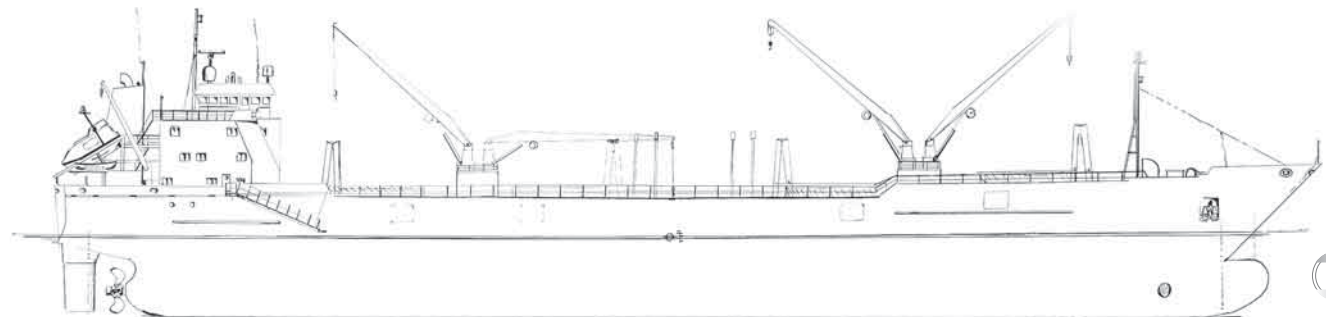
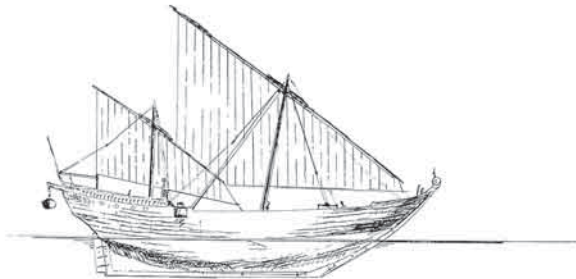
First of all we want to prepare youngsters for their future to serve the Sultanate of Oman.

Secondly to provide them with education and training in the field of Maritime Studies, Port, Shipping and Transport Management and Operation Technology.

Not only educate them with theoretical knowledge, but also prepare them with the help of simulators and technical workshops to fit the requirements of the companies.

To help students to think and learn from themselves especially when they have graduated from the College.

To simulate the real world and teach them to participate and to become a member of the society.





Board of Directors

The Board of Directors under the chairmanship from the Government of Oman consists of representatives of the following ministries: Ministry of Higher Education, Ministry of Manpower, Ministry of Transport & Communication and the Ministry of National Economy. The Dutch shareholder is represented by two directors from the Board of the STC-Group, Rotterdam, the Netherlands

The Board of Directors approve the annual budget, receives scholarships and other donations from companies, award Diplomas and Bachelor Degrees, approve the Policy Manual and all Rules & Regulations of the College, keep control over the financials, approve the Report of the auditors of all financial and non-financial inquiries.

Board of Advisors

The Board of Advisors under the chairmanship of the Dean of the College consists of persons who have the competence and experience for expressing their views and advices in the private and public sectors of maritime, port, shipping, transport, and petrochemical process industries.

The Board of Advisors shall:

- Present views and advices for the development of IMCO;
- Express views on the plans for the development of IMCO and the study plans in line with the maritime, ports and industrial plans in and outside Oman;
- Advise on practical training programmes and on the kind of simulators needed for the College.

Academic Board

The Academic Board under the chairmanship of the Manager of Academic Affairs consists of all Heads of Department, representatives from the lecturers and the Manager of Student Affairs.

It implements the College's study programmes, reviews the study programmes, recommends titles of new degree programmes, organises disciplinary affairs of the students and drafts the annual working plan.



Our partner: the STC-GROUP, Rotterdam, The Netherlands

A world-wide partner

The partner of IMCO is the STC-Group (www.stc-group.nl) from Rotterdam which employs 425 lecturers, teachers, instructors and supporting personnel. About 4,000 students study in one of the Vocational, Degree or Master programmes, and 8,000 course participants follow the numerous STC short courses.

The STC-Group is a world-wide strategic combination of education, training, research, consultancy and implementation service providers for the entire shipping, port, transport and logistics chain, as well as for the port-related petrochemical industries. Not only is the STC-Group familiar with all aspects of the logistics chain and closely involved in the daily routine of transport activities, it is also able to provide comprehensive planning solutions for future developments. This combination of forces enables the STC-Group to offer an all-round programme, ranging from education and training to consultancy services, research and technical assistance. Nowhere else will governments and companies find a partner similar to the STC-Group which offers all these integrated services on the basis of 'one-stop shopping'. STC's co-operative partnership ensures a comprehensive approach and tailor-made answers to issues in the transport chain and helps us to offer solutions that truly benefit clients.





Learning by doing

These unique services are reflected in our extensive simulator complex, which is unique in terms of size and set-up. It is used to familiarise people in training with the entire transport chain from door to door. Simulators are an unsurpassed resource for acquiring skills and enhancing competence. In addition, they are essential to research programmes aimed at improving 'knowledge and understanding in a great number of technical and operational areas'.

All-maritime simulators (14 bridges, 3 engine room simulators, 1 vessel traffic service simulator), cargo handling simulators, dredging simulator, crane and straddle carrier simulators (total 6), 5 bridges for inland barges, chemical plant simulator, power plant simulator, and a unique Transport Chain Simulator®.

STC-GROUP: The Netherlands and beyond

Many public authorities or enterprises are regular clients of the STC-Group. In recent years, STC has established co-operative long term partnerships in Oman, South Africa, the Philippines, Indonesia, Malaysia, Vietnam and Korea. Major international organisations including the World Bank, the ILO, and the EU, plus the Havenbedrijf Rotterdam (Port Management of Rotterdam) and Amsterdam Port Consultants, have called on the STC-Group for support. Commercial enterprises too, are included in their clientele, including some of the world's largest transshipment, transport shipping and dredging companies.



Master of Science in Shipping and Transport

In addition to Vocational, Diploma and Bachelor programmes, the STC-Group started an 18-months programme leading to the award of a Master Degree in Shipping.

This Masters programme has the optimal mixture of operational and academic shipping knowledge. The Masters programme in Shipping and Transport contains, besides a Master-thesis project, 18 individual courses with subjects such as advanced shipping economics, e-business in shipping and the maritime cluster, ship broking, charter operations, human resource management, crewing and training.

The Master Degree in Shipping is a major success factor for managers in the shipping, transport and service sectors. The Master in Shipping provides comprehensive understanding of the related sectors of shipbuilding and repair, finance, insurance and world trade.

The STC-Group and IMCO

STC-Group supports IMCO in every way to be a unique College not only for Oman but also for the entire GCC region. Specialised lecturers, study programmes (for Bachelor Degree, Diploma level and Short courses), course material and training equipment are being set up in IMCO. The strong relation between both partners is emphasised by the fact that STC-Group and the Government of Oman together own IMCO.

What programmes do we offer



At IMCO you can study the following programmes:

- Foundation;
- Nautical Studies (Deck Officer);
- Marine Engineering;
- Shipping, Port and Transport Management;
- Operation Technology (oil, gas and petrochemical process industries).





This means you can either choose a career at sea (Deck Officer or Marine Engineer) or a career ashore (Port, Shipping and Transport Management or Operation Technology).

Before you can start one of the diploma programmes, you should have a strong foundation in English, Mathematics and ICT. In order to reach the right level, IMCO offers you the foundation programme.

If you think you already have a firm basis, you should do an admission test. Based on the outcome of this test, it will be decided if you can skip the foundation year and start with the diploma programme.

Excellent job preparation

The programmes are set up in such a way that the education and training is fine-tuned to the job market and the demand from the relevant industries. Through the combination of a firm basis (diploma programme) and a dedicated specialisation (degree programme) you are equipped with enough knowledge and skills that will enable you to find a good job, in Oman or abroad. All programmes are practical-oriented.



Programme structure

For each diploma and degree programme you can obtain 120 credit points per year. Each year is divided into 2 semesters (fall and spring semester), each consisting of 15 weeks and an examination period. This means that you can obtain 60 credit points per semester. The programmes consist of several subjects, class room training, practical training in workshops, laboratories and on simulators, assignments, seminars and field visits. Summer courses could be added to each programme.

As the foundation programme is only a preparatory programme, no credit points can be obtained.

Foundation programme

This programme consists of two semesters. Intermediate tests are held during the semesters. Each semester will be concluded by exams.

To be admitted to any of the diploma programmes, students should at least have a level equivalent to band 5.5/5 IELTS or 525/500 TOEFL score.



Diploma programmes

Once you have passed the foundation programme or passed the admission test, you can enter the diploma programme.

The duration of the Deck Officers and Marine Engineers programmes at diploma level is three years, equal to six semesters.

The duration of the Shipping, Port and Transport Management Diploma Programme and Operational Technology diploma programme is two years, equal to four semesters.

Several intermediate tests are held during the semesters. Each semester will be concluded by exams.





Degree programmes (BSc)

Having achieved the diploma level you can enter the degree programme.

The duration of the Deck Officers and Marine Engineers programmes at degree level is one year, equal to two semesters.

The duration of the Shipping, Port and Transport Management and Operational Technology degree programmes is two years, equal to four semesters.

Several intermediate tests are held during the semesters. Each semester will be concluded by exams.

Programme language

IMCO prepares students for international jobs on ocean-going vessels, in major ports and multinational (petro)chemical process companies. Therefore all teaching and training is done in the English language only.



Career prospect

Nautical Studies (Deck Officer)

As a Deck Officer you can grow within a shipping company from Officer in Charge of the Navigation Watch to Captain on a large ocean-going vessel. This great responsibility requires thorough education and training. During your education as a Deck Officer you will learn to navigate, to manoeuvre and in more general terms, to operate the ship. This includes safety courses like fire fighting and lifesaving, cargo handling and stability of the ship, but also environmental and quality issues.

During your study, you will get trained on state-of-the-art, full mission bridge simulators, in order to prepare you for a professional career at sea in the best possible manner. On the simulator you will learn to manage all the different instruments. This training is an excellent preparation for safe watch-keeping when you start working for a shipping company.

Career prospect

When you register for the Nautical Studies programme you have a good future ahead of you. Shipping companies are eagerly looking for young, new personnel because of the great shortages in the seafarer industry.

Marine Engineering

Are you interested in ships and shipping, or do you like the sea? Does your heart start pounding when a large container vessel passes by? Can't you keep your eyes from a cruise vessel in the port or a drilling rig, not far from shore? If the answer is yes, you are definitely interested in maritime engineering.

As a Marine Engineer student you will learn how all the different technical installations on a ship work and how to maintain them properly.

As a part of your study, you will get trained on high-tech, engine room simulators and machine laboratories in order to prepare you as good as possible for your professional career. On the simulators for instance, you will learn what procedures must be followed to start up a cold ship before you can set sail. You will also learn how to act professionally in case of failures. Inside our College a replica of an engine room has been built. This machine laboratory allows you to practice in real-life conditions. You won't find such a unique training environment anywhere else in Oman, or in other GCC countries.

Career prospect

When you register for the Marine Engineering programme you have a good future ahead of you. Shipping companies are eagerly looking for young, new personnel because of the great shortages in the seafarer industry.



Port, Shipping and Transport Management

“Educating tomorrow’s managers” is the aim of the Port and Shipping Programme. Today’s managers in the transport chain are confronted with immense challenges in the transport industry. Some examples are: containerisation, computerisation and information technology, inter-modal transportation and new logistics concepts, to name a few.

The course provides the participants not only with a solid basis in managerial subjects but also with in-depth knowledge of the maritime transport sector and its latest developments.

Career prospect

The Port, Shipping and Transport Management Programme educates and trains you for a job at middle-management or supervisory level. Examples of your future employers are shipping agents, port management companies, freight forwarders and stevedores or warehouses. And the prospect is very promising. Ports are developing. Port-related industry, warehouse and transport companies are growing at a great pace. It is happening both inside and outside Oman. So, if you want to be part of the transport chain, this study is the right choice!

Operation Technology (oil, gas and petrochemical process industries)

Look around you and you’ll see many examples of consumer product chemicals. Products for washing clothes, dishes, windows and floors, personal care products, furniture, shoes, cars, etc. People who are working in the chemical and petrochemical companies develop all these products. They design products and new manufacturing processes.



IMCO established a unique training centre for process control and automation. At the training plant, simulators and process units are available, based on the latest technologies.

The combination of complex simulation facilities and real-life hands-on training, gives you a chance to enhance theoretical knowledge as well as user experience on real equipment.

With these installations IMCO has a training facility that – in combination with other didactic types of work – guarantees that students and course participants receive optimum training for maintaining or operating petrochemical and chemical plants.

Career prospect

Companies in Oman will give rise to a host of career opportunities in process operator functions, in the coming years. Many students who will graduate from IMCO will be needed to fill important positions in process operations at these companies. Even the industry is already sending the message: GCC manpower will become a key issue in the near future. There is a diminishing pool of skilled labour and experts fear a real crunch soon.

Foundation Programme

Diploma Programmes

Year 1

Semester 1

English Preparation 1
 English Preparation 2
 English Preparation 3
 English Preparation 4
 English as a foreign language 1
 Arithmetic
 Information technology
 Physical exercise

Semester 2

English as a foreign language 2
 English for academic purposes 1
 English for academic purposes 2
 English for academic purposes 3
 Basic Mathematics
 Job Orientation
 Information technology 2
 Physical exercise



Nautical Studies (Deck Officer)

Year 1

Semester 1

Plane and spherical Trigonometry
 Solid mensuration
 Physics 1
 English 1 (communication skills)
 Ships, ship routines and construction
 Terrestrial navigation 1
 Physical exercise

Semester 2

Linear algebra
 Physics 2
 English 2 (communication skills)
 Static transverse stability
 Cargo handling & stowage - carriage of non-dangerous goods
 Terrestrial navigation 2
 Maritime Law
 Physical exercise

Year 2

Semester 3

Calculus
 Dynamic transverse stability
 Marine vocabulary and terms
 Deck Watchkeeping STCW Chapter VIII
 Cargo handling & stowage 2 - carriage of dangerous goods
 Celestial navigation 1
 Collision regulation
 Physical exercise

Semester 4

Merchant ships - Search and Rescue
 Technical writing
 Electronic navigation, radar
 Longitudinal stability and damage stability
 Ship handling and manoeuvring
 Meteorology and oceanography
 General Chemistry
 Basic Safety 1
 Radio communication - INMARSAT / GMDSS
 Physical exercise

Year 3 - Apprenticeship

In the third year you will go to sea. On board a vessel you will do your apprenticeship. During this period you will be guided by a personal coach from IMCO and one on board. While on board you must do certain tasks. These tasks are described in your TRB (Training Record Book).

Marine Engineering

Year 1		Year 2	
Semester 1	<ul style="list-style-type: none"> Plane and spherical trigonometry Solid mensuration Physics 1 English 1 (communication skills) Machine shop 1 Marine engineering 1 Physical exercise 	Semester 3	<ul style="list-style-type: none"> Calculus General Chemistry Marine vocabulary and terms Auxiliary machinery 1 Marine power plant, diesel Electro technology 2 Machine shop 3 Physical exercise
Semester 2	<ul style="list-style-type: none"> Linear algebra Physics 2 English 2 (communication skills) Maritime law Machine shop 2 Engineering materials 1 Electro technology 1 Physical exercise 	Semester 4	<ul style="list-style-type: none"> General chemistry, fuel oils and lubricants Technical writing Watchkeeping Eng Officers STCW Chapter VIII Ship construction and stability Electro technology 2 Auxiliary machinery 1 Basic safety 1 Marine automation Marine power plant, steam Physical exercise

Year 3 - Apprenticeship

In the third year you will go to sea. On board a vessel you will do your apprenticeship. During this period you will be guided by a personal coach from IMCO and one on board. While on board you must do certain tasks. These tasks are described in your TRB (Training Record Book).

Diploma Programme

Port, Shipping and Transport Management

Year 1		Year 2	
Semester 1	<ul style="list-style-type: none"> Plane and spherical trigonometry Solid mensuration Physics 1 English 1 (communication skills) Ship, ship routines and construction Shipping 1 (general) Physical exercise 	Semester 3	<ul style="list-style-type: none"> Calculus Basic economy Marine vocabulary and terms Port operations, management, planning and design Cargo handling & stowage 2 – carriage of dangerous goods Forwarding, chartering and brokerage (Business) organisation and management Physical exercise
Semester 2	<ul style="list-style-type: none"> Linear algebra Physics 2 English 2 (communication skills) Static transverse stability Cargo handling & stowage 1 - carriage of non-dangerous goods Shipping 2 (general) Maritime Law Physical exercise 	Semester 4	<ul style="list-style-type: none"> Statistics Technical writing & communication Port operations, management, planning and design Agency, forwarding, chartering and brokerage, ownership General chemistry Basic principles of marketing Transport knowledge Physical exercise

Operation Technology

Year 1		Year 2	
Semester 1	<ul style="list-style-type: none"> Technical Maths 1 Physics Technical English General Chemistry 1 Computer Fundamentals Introduction to Process Technology Physical exercise 	Semester 3	<ul style="list-style-type: none"> Technical English Industrial Processes Applied Chemistry Safety, Health and Environment Process Tech 2 - Equipment Process Instrumentation 2 Machine Shop 2 Physical exercise
Semester 2	<ul style="list-style-type: none"> Technical Math 2 English 2 Electricity General Chemistry 2 Process Tech I - Equipment Process Instrumentation 1 Machine Shop 1 Physical exercise 	Semester 4	<ul style="list-style-type: none"> Technical English Process Economics Process Tech 3 - Systems Pilot Plant Operation Process Troubleshooting Quality Control Report Writing Physical exercise

Degree Programmes (BSc)

Nautical Studies (Deck Officer)

Year 4

Semester 7	Passage planning Navigational emergencies Marine power plant Electronic navigation, ARPA Stability and trim Preparation and research on graduation project Physical exercise
Semester 8	Shipboard human resource management Maritime law Maritime pollution and prevention Cargo planning and handling Ship handling and manoeuvring Safety and security Research, preparation and presentation of the graduation project Physical exercise

Marine Engineering

Year 4

Semester 7	Maintenance planning Stability and trim Plan and schedule operations Electro technology 3 Mechanics & hydrodynamics Preparation and research on graduation project Physical exercise
Semester 8	Shipboard human resource management Maritime law Marine pollution and prevention Safe working practices Safety and security Auxiliary machinery 3 Marine thermodynamics 2 Research, preparation and presentation of the graduation project Physical exercise

Port, Shipping and Transport Management

Year 3 - Apprenticeship

In the third year you have to do your apprenticeship with a relevant company, e.g. a distribution centre, a shipping agency or a port authority. In this year you will gain working experience in the port, shipping and transport sector. During this period you will be guided by a personal coach from IMCO and one from the company.

Year 4

Semester 7	World geography Stability and trim Advanced port and transport economics (Business) organisation and management Transport knowledge Preparation and research on graduation project Physical exercise
Semester 8	Software Maritime law, customs rules and regulations Agency, containers, chartering and brokerage, ownership Port and transport Advanced marketing for port and shipping Transport knowledge Research, preparation and presentation of the graduation project Physical exercise

Operation Technology

Year 3 - Apprenticeship

In the third year you have to do your apprenticeship with a company related to the oil, gas or (petro)chemical process industry. In this year you will gain working experience in the field. During this period you will be guided by a personal coach from IMCO and one from the company.

Year 4

Semester 7	Organic Chemistry Heat Transfers Control systems Mechanical Separation 1 Physical Separation 1 Statistics Graduation Project Physical exercise
Semester 8	Mechanical Separation 2 PLC controllers, Diagrams and Malfunctions Physical Separation 2 Physical Separation 3 Problem solving Research, preparation and presentation of the Graduation Project Physical exercise

Admission and registration

Admission procedure

- ▶ To register with us, you should come to IMCO.
- ▶ Within IMCO the department of Admission & Registration is responsible for the admission procedures.

The following are essential requirements, so each must be brought by the applicant:

- Original Secondary School Grade 12 Certificate, average Grade C or above;
 - Four (4) passport photos;
 - Copy of valid passport and/ or ID;
 - Copy of Birth Certificate;
 - Administration fee of RO 50/- (non-refundable);
 - Certificate of Social Security (Ministry full scholarship students);
 - Official law income certificate from Sheikh, seconded by the Wali office (for Partial Ministry scholarship students).
- ▶ At the end of the period designated for receiving applicants, the department of Admission & Registration conducts the initial screening to make sure that the applications satisfy the admission requirements; incomplete applications will be rejected.
 - ▶ After the initial screening the applications will be sent to the department concerned, e.g. Port, Shipping and Maritime or Process Operation and Industrial Maintenance, for further evaluation and admission status.
 - ▶ Upon selection of candidates, the department of Admission & Registration will inform the candidates in writing or orally about their admission status.
 - ▶ Full admission status is given only to the accepted candidate who meets all the admission criteria.
 - ▶ Admitted students may be given extra time to fulfil their admission requirements. The closing date will be determined by the department of Admission & Registration.

- ▶ The College starts and ends according to the dates mentioned in the Academic Calendar.
- ▶ Generally, students to the foundation and diploma programmes can only subscribe once every Academic Year.
- ▶ The management decides if a second batch of the foundation and/or diploma programmes will start during an Academic Year.

Minimum admission requirements

IMCO has the following minimum admission requirements:

- Secondary School Grade 12 Certificate, average Grade C or above;
- English Grade C or higher;
- Mathematics Grade C or higher.

Admission requirements for diploma programmes

The student/applicant can enroll for one of the diploma programmes

- By completing the foundation programme, or
- By passing a test.

Note: The pass mark of the written English test cannot be compared to the Grades as described under the admission requirements.

Admission requirements for degree programmes

The student/applicant can enroll for one of the degree programmes by completing the relevant diploma programme.



Full and Partial Scholarships

You can apply for scholarships from the MOHE (Ministry of Higher Education) or private companies.

Students graduating from Secondary School who want to obtain a scholarship from the Ministry of Higher Education, may apply to IMCO for the official approval (letter of acceptance) from the concerned department of the named Ministry or register with HEAC (Higher Education Admission Center) of MOHE.

This can be done online – www.heac.gov.om. For more detailed information please contact HEAC.

Based on the data provided to the system of HEAC your choice of study will be determined, and you will be informed by HEAC.

As soon as HEAC announces the final selection, IMCO will be provided with the list of students selected for the forthcoming Academic Year.

Students must visit IMCO Admission office to complete registration formalities.

IMCO keeps in close touch with many private companies. Some of the companies do provide scholarships, as well. Please ask IMCO for the scholarships available.



Medical check

Please note that a medical check is required for the diploma programmes of Deck Officer and Marine Engineering.

In principle, all Students who pass the criteria to enroll for the programme in Nautical Studies (Deck Officer) or Marine Engineering, and who pass or fail the medical check are allowed to start the Diploma programme.

As set out by international regulations, those who choose for Nautical Studies (Deck Officer) or Marine Engineering must go through a medical check. The reason is that people employed on sea-going vessels must be in good health.

In order to prevent disappointments, IMCO advises the Students to go through a medical check prior to the start of the diploma and degree programmes.

Secondly, when people go to sea they must have a so called 'muster-book'. The muster-book can only be obtained with a valid medical certificate.

The medical check comprises of the following elements:

- General physical condition;
- Sense of hearing;
- Sense of sight.



Facilities

Orientation week

Students entering the diploma programme will start their academic year with an orientation week. During this week information about the College will be provided, amongst others, the College layout, fire and safety plan, rules & regulations, accommodation, transportation and terms of payment of the tuition fees. There will also be some practical exercises as an introduction to the programmes. The attendance during the orientation week is obligatory.

Student Council

The Student Council is the official participatory organ for IMCO students. The Student Council serves to give students a voice in the process of representing students' interests in study-related matters. The Council consists of representatives of all classes, excluding the Foundation year.

The Student Council organises all kinds of activities through and for the students as well. Some examples are:

- Periodic guest lectures;
- Seminars;
- Annual competition between the different classes;
- Cultural events;
- Parties;
- Open days for new students.



Student guidance

The College will provide assistance to the students about:

- Finding their potential and abilities;
- Guide students to make the right choice of their degree programme;
- Give advice on all other matters regarding study at IMCO.

Attendance policy

IMCO registers the classroom attendance of all students individually. On a regular basis IMCO will send students and their parents or sponsors a printed overview of the attendance and results for each subject.

Transfer conditions

Students from other Colleges in or outside Oman may apply to transfer to IMCO. Transfer depends upon the availability of places in the required programme. An intake is part of the admission procedure.

Withdrawal from the College

A student may withdraw from the College. Sometimes withdrawal may be initiated by the Dean or the Head of Admission & Registration for academic or disciplinary reasons. When students have withdrawn from the College, they shall not be permitted to return unless re-admitted under certain conditions.

Students may also voluntarily withdraw from the College. They have to fill in the official Withdrawal Form.



Student affairs

The Department of Student Affairs deals with all aspects of the student: housing, supervision and social matters. For each class, a class lecturer is appointed. The Heads of Department are available to advise each individual student about academic affairs.

Remedial teaching

If a student's progress is not sufficient, the student and his/her parents or sponsors will be invited to the College to discuss the situation. If remedial teaching is needed, IMCO will do everything possible to help the student where needed, free of cost.

Accommodation

IMCO is ready to help find its students accommodation although it does not own accommodation facilities.

The accommodation is not free of cost but transport from the accommodation to the College v.v. is included in the accommodation fee. See under financial matters what the accommodation cost is.

Once you are assigned a room you should sign a contract between you and the landlord. Through this contract you have to pay for the accommodation for the whole year at once. The contract can only be dissolved in writing within one week after the start of the lectures.



Sports

Part of the curriculum is 2 hours of physical exercises. Apart from this, extra sport activities will be organised such as a yearly day of sport, raft building and rowing competitions.

Nutrition

IMCO will provide meals for students during the lunch break. Tickets known as coupons for the restaurant can be brought from the finance department.

Praying facilities

The College provides praying facilities for males and females.

Library

The library collections include books, magazines, references, databases, audio-visual materials, CD-ROMs and brochures from companies.

Books are displayed according to the open display system with separate areas for the different studies. The library is open Saturday till Wednesday from 7.30 AM till 7.00 PM during the academic semesters.



Financial matters

Students registering for the programmes have to pay the following fees:

Administration Fee	RO 50 /-	only once, non-refundable
Foundation programme	RO 2,500 /-	one year tuition fee
Diploma programme	RO 3,500 /-	tuition fee per year
Degree programme	RO 3,500 /-	tuition fee per year
Use of IMCO facilities	RO 200 /-	per year
Text books, readers, syllabi	RO 200 /-	maximum per year
Clothing	RO 40 /-	consisting of 1 uniform, 1 overall and 1 pair of safety shoes. Additional items are available at additional cost.
Accommodation	RO 50 /-	per month

Payment can only be refunded if the student withdraws from the College within 2 weeks after the first lesson. Costs incurred by IMCO on behalf of the students will be deducted.

Location

IMCO is located at a temporary facility at the premises of the Oman Tourism College (behind Golden Tulip Hotel, Seeb) in Muscat. As soon as possible, IMCO will move to its permanent location in the Port of Sohar. In Sohar, a very modern and sophisticated College will arise that will be unique for Oman and the GCC region.

IMCO - Your Steppingstone To A Rewarding Career



Contact details

If you want to register for the Foundation or for one of the Diploma programmes, you are cordially invited to visit our College, the Admission and Registration Department. Our address details are given below.

Visiting address:

Seeb Airport Heights
Campus Oman Tourism College
(behind the Golden Tulip Hotel, Seeb)

Postal address:

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Muscat, Sultanate of Oman
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